

To Apply for a Valle Country Fair Grant:

The members of the Mission and Outreach Commission (MOC) of the Episcopal Church of the Holy Cross determine the recipients of Valle Country Fair (VCF) Grants. The MOC's mission statement is "to seek Christ in all persons, answering His call to love others and help those in need." The deadline to apply for a 2023 VCF grant is **May 31, 2023**. Recipients are selected during the summer. All applicants will receive a letter via email of their grant status no later than mid-August. The Valle Country Fair takes place this year on **Saturday, October 21**. Grants are awarded about a week afterwards at our church in Valle Crucis.

Requirements for Applicants:

All applicants must be non-profit, charitable organizations serving people in need in Avery and/or Watauga County. Applications must be submitted as an attached PDF file to **vcfgrants@gmail.com**. All applications must be received in the inbox **by 5 p.m. local time Tuesday, May 31, 2023**. Late or incomplete applications will not be considered.

Application Requirements: All applications should be no longer than 3 pages. Attachments or documents other than proof of charitable, non-profit status will not be considered. The application must include the following information **in this order please:**

1. Organization's name and mailing address; include physical address if different from mailing address.
2. Name of contact person (or persons) with title, active/current email address and phone number. **Should this contact information change before MOC sends out final notifications, it is your responsibility to provide MOC with updated information.**
3. Evidence of organization's non-profit, charitable organization status, e.g. 501(c)(3) status.
4. Name, current email address and phone number(s) of organization's director (if different from #2).
5. Name, email address and phone number(s) of organization's treasurer.
6. Organization's mission statement.
7. A brief description of organization (e.g. programs, activities, population and geographic area served).
8. Organization's sources of income. Please include all sources.
9. Amount of grant request. (Please note: Not to exceed \$3,000.00).
10. How organization will use grant funds if approved.

NOTE: We request you provide specific information here as this is an important consideration for the Commission in its decision making.

Other Requirements:

1. Applicants must be willing to receive a site visit by MOC members and/or appear either in person or via telephone before MOC if requested.
2. Applicants must be willing to provide their organization's current annual audit.

3. Organizations selected for grants shall supply a poster or banner that illustrates their work and is suitable for outdoor display.

(Note: Because hand-made posters are exposed to the elements, they might not be returned in their original condition.)

4. We request that one representative from each grantee's organization participate in the awards ceremony at Holy Cross Church on Sunday, October 29, 2023. Please notify us who will represent your organization to vcfgrants@gmail.com no later than Thursday, October 26, 2023.

Optional:

Volunteers are always needed at the Fair to participate in a variety of tasks from a couple of days before the Fair through Fair day. Please note in your application if your organization is willing to get together a group of volunteers to join in the fun. Please provide a contact name, email and phone number.