

The Church of the Holy Cross
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Ann Gerber, Chairperson, Mission and Outreach Commission

VALLE COUNTRY FAIR GRANT APPLICATIONS
DEADLINE: JUNE 10, 2012

The Church of the Holy Cross in Valle Crucis is currently seeking applications from eligible 501.C(3) charitable organizations in Watauga and Avery Counties for the 2012 Valle Country Fair Grants. The Fair will be held on October 20, 2012.

The deadline for submitting grants is June 10, 2012 at 5 p.m. Recipients will be selected in July and grant monies awarded about a week after the Fair. Applications are being sought now so that recipients will be selected in time to be included in Valle Country Fair publicity.

Since 1979, the Valle Country Fair has been an annual event, organized and run by volunteers from Holy Cross Episcopal Church, the Valle Crucis Conference Center and the surrounding community. Over 135 artisans from North Carolina and surrounding states display and sell their work. These artisans and many food vendors contribute a portion of their receipts to a fund, all of which (after Fair expenses) is used to support the outreach mission of Holy Cross in Avery and Watauga Counties.

PLEASE NOTE THAT THE APPLICATION PROCESS HAS CHANGED.
THE FOLLOWING ARE THE CRITERIA FOR APPLICATIONS:

1. Applicant must be a registered 501.C(3) charitable organization serving people in need in either Avery or Watauga County.
2. Applications must be submitted in an attached PDF file to: holy_cross@skybest.com (holy underscore cross), att: Ann Gerber, Mission and Outreach Commission. Please include in the *Subject* line "VCF 2012 Grant Application attached."
3. Applications must be received in the inbox **by 5 p.m., June 10, 2012**, and must be submitted as a PDF file.
4. **Late or incomplete applications will not be considered.**
5. Each application must include at the top of the first page:
 - a. The organization's name, email address, and both street address AND mailing address, if applicable
 - b. 501.C(3) ID number
 - c. Names, phone numbers and email addresses of organization's director and treasurer
6. The application must also include:
 - a. a brief description about yourselves
 - b. Mission Statement
 - c. Organization's sources of income
 - d. Amount requested
 - e. How funds will be used if approved
 - f. Names, phone numbers and email addresses of organization's director and treasurer
7. Other requirements:
 - a. **Failure to supply all information will result in disqualification.** Please respond to all items and limit to a maximum of 3 pages.
 - b. Applicants must be willing to receive a site visit by Mission and Outreach Commission members and/or appear before the Mission & Outreach Commission if requested.
 - c. The Mission and Outreach Commission reserves the right to request the agency's current annual audit.
 - d. Organizations selected for grants **must supply a poster** to be displayed during the Fair illustrating its work.